

# Sacred Heart Catholic Primary School



'With joyful hearts we live, learn and praise  
as the family of God.'

## Remote Learning Policy

## **Introduction**

During this period of short-term closure, staff at Sacred Heart Catholic Primary School will continue to provide education and support to our children using remote learning. Learning will be conducted using a combination of online systems such as SEESAW and Google Classroom alongside paper activities/booklets. This will allow staff to keep in daily contact in a professional and confidential manner with their class. Teachers will be able to schedule learning in a manner that does not overwhelm our children. Teaching and learning can be tailored, changed and updated as time progresses, allowing for replication of classroom activity to the best of our ability. In all communications we will prioritise the wellbeing of our children.

## **Flexibility of Learning**

We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:-

- parents may be trying to work from home so access to technology as a family may be limited;
- parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation;
- teachers may be trying to manage their home situation and the learning of their own children;
- systems may not always function as they should.
- an understanding of, and willingness to adapt to, these difficulties on all sides is essential for success.

## **Expectation Management**

We believe that it is in the best interests of our children that we continue to provide structured support to the best of our ability. It must be noted that the work children engage in during a period of closure will be part of our current planning and so cannot be considered as optional. Teachers will set deadlines for work to be completed and children and families are expected to follow that request. Children and parents should consider the arrangements as set out in this document as highly recommended.

## **Safeguarding**

During the COVID -19 pandemic, the school will fully implement the DfE Guidelines for Safeguarding and its policies for safeguarding, care and support for all pupils, especially those who are vulnerable or at risk. This will be done without any modifications being made to those policies in any circumstances.

- The school will do its best to remain open for all pupils in order to maintain care, teaching and learning on site as long as this can be done safely.
- The school will use its website and other means of effective communication to keep governors, parents and others informed of any necessary temporary modifications to policies.
- The school will offer appropriate support to those with SEND and EHCPs in line with its policies unless the pandemic causes modifications to be made.
- It will liaise with appropriate agencies to maintain the specialist support that some pupils may need.
- The school will remain available to offer help and advice to parents who request support with the provision of home learning.

## **Teaching Staff will:-**

- share teaching and activities with their class through the SEESAW and Google Classroom;
- continue teaching in line with current planning that is already in place throughout the school;
- accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this;
- keep in contact with children through the SEESAW and Google Classroom apps and class email;
- reply to messages, set work and give feedback on activities during the normal teaching hours 8.30am – 4.00pm;
- allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways;

- allocate Dojo points as a reward for completion of activities
- take regular breaks away from the computer or tablet to engage in other professional duties as much as circumstances allow;
- if unwell themselves, be covered by another staff member for the sharing of activities. Follow up of messages on the SEESAW and Google Classroom during this time will not be undertaken until the teacher is fit to work.

### **Children will:-**

- be assured that wellbeing is at the forefront of our thoughts and the need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities;
- potentially work a day or two behind what has been shared through the SEESAW and Google Classroom apps;
- only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly;
- only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that;
- read daily, either independently or with an adult;
- consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us or just be creative.

### **Parents will:-**

- support their child's learning to the best of their ability;
- encourage their child to access and engage with SEESAW and Google Classroom apps or email posts from their teacher;
- refrain from screenshotting or copying any information, messages or posts to share on social media or any other platform outside of the SEESAW and Google Classroom apps;
- know they can continue to contact their class teacher as normal through the SEESAW and Google Classroom apps or via class email, if they require support of any kind;
- check their child's completed work each day and encourage the progress that is being made;
- be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax;

## **Remote Learning Systems Access Information**

### **Reception**

- Reception teachers will use the Seesaw app to push out details regarding learning activities for children;
- Learning Packs containing printed learning resources will be available from the school for all Reception children. These will be given out to children in the event of a bubble closure.
- Paper based activities will be provided to those families identified as not able to access a computer;
- Parents should continue to read with their children;
- Songs, rhymes and opportunities to talk should be maximised;
- Practical activities such as baking, painting and craftwork should also be undertaken;

### **Year 1 and 2**

- Year 1 and 2 teachers will use the Seesaw app to push out details regarding learning activities for children;
- Learning Packs containing printed learning resources will be available from the school for all Year 1 and 2 children. These will be given out to children in the event of a bubble closure.
- Paper based activities will be provided to those families identified as not able to access a computer;
- Parents should continue to read with their children;
- Songs, rhymes and opportunities to talk should be maximised;
- Practical activities such as baking, painting and craftwork should also be undertaken;

- Children in Year 1 and 2 have access to Spelling Shed and TTRockstars app systems. Logon details have been sent home for all Year 1 and 2 children.

### **Year 3, 4, 5 and 6**

- Year 3, 4, 5 and 6 teachers will use Google Classroom to push out details regarding learning activities for children;
- Learning Packs containing printed learning resources will be available from the school for all Year 3, 4, 5 and 6 children. These will be given out to children in the event of a bubble closure.
- Paper based activities will be provided to those families identified as not able to access a computer;
- Parents should continue to read with their children;
- Songs, rhymes and opportunities to talk should be maximised;
- Practical activities such as baking, painting and craftwork should also be undertaken;
- Children in Year 3, 4, 5 and 6 have access to Spelling Shed, TTRockstars and MyMaths app systems. Logon details have been sent home for all children.

### **Additional Notes**

#### Access to Remote Systems

All school systems for remote learning (MyMaths, Spelling Shed, TTRockstars, Google Classroom and Seesaw) are available 24 hours per day, 7 days a week.